

MINUTES
Planning Commission
March 7, 2016

The Wyoming Planning Commission met in regular session on March 7, 2016 in the Council Chambers at the City Building. The meeting was called to order at 7:00 p.m. by Mr. Jon B. Boss, Chairman. Attendance was as follows:

MEMBERS:

Jon B. Boss, Chairman
Phyllis Bossin
Dan Johnson
Jenny McCauley
Mary Beth McGrew

OTHERS:

Terry Vanderman, Community Development Director
Megan Statt Blake, Assistant Community Development Director

Approval of February 1, 2016 Minutes

Ms. Bossin moved to approve the minutes as amended. Mr. Johnson seconded the motion. All voted yes, the motion carried.

Committee Reports

No reports were received.

Citizen Participation

No comments were received.

Business:

2017 Master Plan Update:

Mr. Vanderman reported that the draft Request for Proposal has been sent to MKSK. In turn, MKSK provided a proposal which reflects their interpretation of what the City is asking for to create the 2017 Master Plan. Mr. Vanderman, along with the City Manager, Ms. Statt Blake, Mr. Chris Harmon, and Mr. Brian Kwiatkowski met and reviewed the comments from MKSK. This group determined that it would be appropriate to meet with the consultant to be sure all have a common understanding of the scope of the job.

MKSK will be retaining David Eyman as a sub-consultant. They will clean up the proposal and bring it back to the Steering Committee for discussion. The Committee will then conduct its review of the proposal and meet with the consultant to discuss the process. Mr. Vanderman noted that Mr. Eyman conducted the Civic Center public information gathering meetings and he was very effective in pulling out constructive opinions and ideas from the participants.

Ms. McCauley commented that the new Master Plan may differ from a conventional master plan in that it may be more of a strategic plan and she suggested that this be articulated in the document or in a sub-title. Mr. Vanderman explained that this is one of the pieces that the Committee and the Consultant are trying to

clarify because the general consensus is that this is not a typical Master Plan but rather more of a community enrichment document that will more specifically address those issues affecting the quality of life of our residents. Ms. McCauley stated that if the Plan is promoted as a quality of life initiative, perhaps it will help the public understand that this is not the same type of document that they are used to seeing.

Possible Changes to Section 302 of the 2012 International Property Maintenance Code & Chapter 1357 Regarding Outside Storage:

Mr. Vanderman stated that he appreciated the input that members' provided on this topic at the last Planning Commission meeting. The proposed changes were added which clarified and separated the provisions. It now defines what can or cannot be stored in each yard separately. The revised document does not list all things that are appropriate for the front yard however the list is fairly comprehensive. The language covering side yard storage is more liberal and allows more items to be placed or stored than is permitted in a front yard. Mr. Vanderman briefly reviewed the changes to each section of the revised draft. Ms. Bossin stated that the revised version is much clearer and easier to understand.

Ms. Bossin moved to adopt the proposed changes to Section 302 of the 2012 International Property Maintenance Code and Chapter 1357 Regarding Outside Storage. Mr. Johnson seconded the motion. All members voted yes, the motion carried. Mr. Vanderman commented that this item will be on City Council's agenda for the March 21, 2016 meeting.

Discussion of the April Meeting Date:

Members discussed rescheduling the April Planning Commission meeting due to a possible lack of quorum. It was determined that unless an urgent issue arises, the Commission will not meet in April.

Board and Commission Handbook and Statement of Commitment:

Mr. Vanderman distributed the handbook and advised the Members to read it and sign the Statement of Commitment and return it to him as per the City Manager's direction.

Adjourn:

There being no further business to discuss, Ms. Bossin moved to adjourn the meeting. Ms. McCauley seconded the motion. All voted yes, the motion carried. The meeting adjourned at 7:20 p.m.

Respectfully submitted,

Jon B. Boss, Chairman

Debby Martin, Executive Assistant